

# **Data Protection Statement for Business Contacts**

Data Protection Information for Commercial Prospects, Clients, Vendors and interested Business Contacts

Last updated March 2021

As a valued commercial prospect, client, vendor, interested business contact or otherwise representative of an organization we interact with (business contact), Fresenius Kabi (Pty) Ltd ("we") will collect and use certain personal information from you.

This data protection statement informs you about the processing of personal information in connection with your relationship with us as business contact.

Please be aware that we also may process your personal information other contexts, e.g. when you <u>visit our website</u> or when you interact with us in your capacity as a <u>healthcare professional</u>. Please see the specific information on the processing of your personal information in such situations

# Why We Collect and Use Your Personal Information

Depending on the business contact we have with you and/or the company you are working for, we collect and use your data for the following purposes:

- Asses a potential business relationship and/or maintaining our business relationship with you or the company you are working for, (including customer relationship management, supplier management, investor relations management);
- Vendor assessment and qualification (e.g. whether you and your organization meet certain quality and certification requirements);
- Procurement of products and services from you or the company you are working for;
- Exchange of information related to existing contracts or possible contracts with you or the company you are working for;

- Fulfill our contract with the company you are working for, including the enforcement of any rights we may have under such contract;
- Fulfillment of compliance requirements related to a business transaction (e.g. conflict checks, business partner due diligence, sanction list screening, anti-money laundering laws, secure supply chain requirements, customs and export law requirements, tracing requirements for products);
- Manufacture, sell, provide and deliver products and services;
- Marketing (e.g. informing you about products and services or related information);
- Assess and categorize which specific business needs match best with your abilities
   (e.g. when we look for a key opinion leader in a certain field or for specific
   products, the extent you belong to the group of scientific input providers, based on
   scientific or professional experience) or if you can, in your professional capacity,
   influence the use, purchase, ordering, prescribing or recommendation of Fresenius
   Kabi products, or affect tender decisions, formulary placement, award status or
   other preferential or qualifying status of Fresenius Kabi products in accordance with
   applicable law;
- Collection of payments due to us including the re-financing of debts;
- Assess your company's financial solvency and credit risk;
- Assess potential investments in Fresenius shares, a potential acquisition, divestiture or joint venture transaction with us or any Fresenius Kabi affiliate;
- Improve our, products and services;
- Organize, secure and improve internal processes including communication, administration, research and IT.

### What Information we Collect and How We Do That

We may collect and use your personal information in the following situations:

### Information you provide to us

We collect your personal information when you contact us, order our products and services or enter into a contract with us for the supply of goods and services. Such personal information includes:

- First and last name
- Gender
- Contact and address information, including address, e-mail address, phone number, fax number

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- Country of residence
- Role and function in your organization
- Your areas of expertise
- Your profession and qualifications
- Information on the kind of a relationship you have with Fresenius Kabi
- Employer name and employer address

### Information we collect from other organizations

Furthermore, we process data that is provided to us by contracted service providers, by competent authorities or obtained from publicly accessible trade registers or trade associations, including rating agencies, financial solvency and risk information and financial service agencies and institutions, government or supranational agencies, in particular tender authorities or procurement agencies, websites, blogs and printed media. Such personal information includes:

- First and last name
- Contact and address information (including address, e-mail address, phone number, fax number)
- Your company's bank accounts
- Your profession and qualifications
- Professional identifiers
- Organizational details, affiliation details of your company
- Certifications and quality statements issued by your company's officers, representatives or auditors
- Percentage of shares held
- Details related to public filings, trade registers and professional boards
- Details related to published transactions of your company including tenders and financial arrangements
- Previous interactions with Fresenius Kabi and any of our subsidiaries

# Legal Basis for Processing Your Information

We process your personal information on one of the following legal bases:

- The processing of your personal information is necessary for the performance of a contract (to be) concluded between you and us (Section 11(1)(b) Protection of Personal Information Act 4 of 2013).
- The processing of your personal information is necessary for us to comply with a legal obligation we are subject to (Section 11 (1)(c) Protection of Personal

Information Act 4 of 2013). More specifically we are obliged to comply with laws on anti-money laundering, customs and export, secure supply chain requirements, product tracing requirements, statutory disclosure and notification requirements or similar compliance requirements that might require us to process certain of your personal information. The processing is necessary for purposes of the legitimate interests pursued by us or by a third party, except where such interests are overridden by the interests or fundamental rights and freedoms of the data subject which require protection of personal information(Section 11 (1)(f) Protection of Personal Information Act 4 of 2013). These legitimate interests are:

- Fulfilling our contract with the company you are working for, including the enforcement of any rights we may have under such contract;
- Gather information on knowledge management related to internal processes, products and services;
- Development, optimization and improvement of our products and services;
- Optimization of internal communication;
- Optimization of administration;
- Carrying out research work;
- Organizational management;
- Risk Management: safeguarding against e.g. financial / reputational risks;
- Maintenance of the IT infrastructure, IT security, guarantee of IT support and the detection and correction of errors; and
- Complying with legal requirements outside the EEA.
- Establishment, exercise or defense of legal claims
- You have given us your consent for the intended processing of your personal information (Section 11 Protection of Personal Information Act 4 of 2013).

You can always withdraw your consent. You can withdraw your consent to all processing or for individual purposes of your choice. The withdrawal of consent will not affect the lawfulness of processing based on your consent before the withdrawal. You can withdraw your consent by sending an email to <a href="mailto:Leah.Madiba@fresenius-kabi.com">Leah.Madiba@fresenius-kabi.com</a>.

### We Share Your Information

We collaborate with other organizations to achieve our purposes. Therefore, we may send your personal information in parts or as a whole to other entities.

Recipients are:

- Other Fresenius Group companies if such a transfer of personal information is required for the specific purpose (Please refer to the <u>overview of the locations</u> in which <u>Fresenius Kabi Group companies</u> are active.);
- Service providers who process personal information on our behalf (such as IT-service providers who host the data or provide maintenance services) and have to follow our instructions on such processing. These service providers will not be allowed to use your personal information for other than our purposes;
- Authorities, courts, parties in a litigation, or their delegated bodies, in case we are required to do so to meet any applicable law, regulation, legal process or enforceable governmental request, such as tax and customs authorities, and financial market authorities:
- Professional advisors or auditors such as tax advisors, financial auditors, lawyers, insurers, banks and other external professional advisors in the countries we operate in;
- Another entity in the event of a change in ownership, a merger with, acquisition by, or sale of assets.

#### International Data Transfers

These safeguards are:

We may send your personal information in parts or as a whole to Fresenius Group recipients in countries, which are not member states of the European Union or to international organizations, for the purposes listed above. Please refer to the <u>overview of</u> the locations in which Fresenius Kabi is active.

We may send data to the following countries for which the European Commission has determined an adequate level of data protection to be in place that matches the level of data protection within the European Union for the following countries / international organizations in which Fresenius entities are located: Argentina, Canada, Japan, New Zealand, Switzerland or Uruguay.

With regards to such international data transfers to third countries, for which the European Commission has not decided that an adequate level of data protection exists, we have provided appropriate safeguards in order to secure your personal information to a degree that equals the level of data protection in the European Union.

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- Standard Contractual Clauses that have been issued by the European Commission.
- Commiseration in the EU-US-Privacy Shield.

You can obtain a copy of these **Standard Contractual Clauses** online, or upon request.

## How Long We Retain Your Information

Generally, we store your personal information for one of the following periods of time:

- As long as we have a duty to retain the data in line with applicable laws (e.g. because we are obliged to store the data for tax purposes);
- If there is no legal retention applicable, at least for the term of the contractual relationship with you or the company you are working for;
- If we have a legitimate interest to process your personal information outside of such a contractual relationship, we process it for as long as we still have a legitimate interest in processing this data. The exact period depends on the company you are working for and your position in the company.

If the legal retention period is longer than for the other above-mentioned ones, we aim to block the data until the end of the respective retention period and then erase it.

# Requests Inquiries and Complaints

Depending on the situation, you have certain rights regarding your personal data. You have the right to:

- Request access to your personal information
- Request rectification of your personal information
- Request deletion of your personal information
- Request the restriction of processing of your personal information
- Data portability
- Object on grounds specific to your situation

You can exercise these rights online by using the **Data Protection Contact Form**.

You also have the right to lodge a complaint with our Information Officer or the Information Regulator.

#### Information Officer:

Fresenius Kabi (Pty) Ltd Stand 7, Growthpoint Business Park 162 Tonetti Street Midrand

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South Africa

E-mail: Marius.Moller@fresenius-kabi.com

### **Deputy Information Officer:**

Fresenius Kabi (Pty) Ltd

Stand 7, Growthpoint Business Park

162 Tonetti Street

Midrand

1682

South Africa

E-mail: Leah.Madiba@fresenius-kabi.com

### Information Regulator:

33 Hoofd Street

Forum III, 3rd Floor Braampark

P.O Box 31533

Braamfontein, Johannesburg, 2017

Mr Marks Thibela

Chief Executive Officer

Tel No. +27 (0) 10 023 5200, Cell No. +27 (0) 82 746 4173

Complaints email: <a href="mailto:complaints.IR@justice.gov.za">complaints.IR@justice.gov.za</a>
General enquiries email: <a href="mailto:inforeq@justice.gov.za">inforeq@justice.gov.za</a>

# Further Information for Specific Situations

### Requirements to Provide Personal Information

You may need to provide your personal information to us for the purpose of fulfilling a contract with you or the company you are working for, e.g. we might require your contact details if you are our business contact at a supplier. If you fail to provide your personal data, we might not be able to enter into the respective contractual relationship.

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### Changes to this data protection statement

As our collection and use of your information may change over time, we may also modify this data protection statement to always correctly reflect our information processing practices. We encourage you to review it from time to time.

### **Controller and Contact**

The controller and responsible entity for processing of personal information is:

### **Deputy Information Officer:**

Leah Madiba
Fresenius Kabi (Pty) Ltd
Stand 7, Growthpoint Business Park
162 Tonetti Street
Midrand
1682

South Africa

E-mail: Leah.Madiba@fresenius-kabi.com